

Electronic Communications User Agreement

As an employee of the Archdiocese of Chicago, I (the undersigned) have read the information about the appropriate use of Electronic Communications Tools at the Pastoral Center. I understand this agreement and its' outline of the Use and Misuse of Communication Tools as well as the Limits of Privacy inherent in Electronic Communications.

I agree to comply with the terms of this agreement.

I agree to never allow another user to access these facilities with my ID or Password.

I understand that failure to comply with the policies listed in this document can result in actions ranging from denial of future access to termination of employment.

I further agree to review and comply with applicable acceptable usage practices.

_____ Employee Name (<i>printed</i>)	_____ Employee Signature	_____ Date
_____ Agency Name		_____ Agency # (if known)

Return original form to Human Resources for processing.

NOTE: To request creation of the user account, visit <http://forms.archchicago.org> and fill out the User Request form.