

January 23, 2018

Dear Department/Agency Director,

Each year the Archdiocese of Chicago awards the Critical Needs Scholarship to lay employees who are furthering their education in the areas of critical need in the diocese. This assistance is made possible through the commitment of the Archdiocese and the generosity of the Catholic colleges and universities in the metropolitan area.

Please duplicate the enclosed materials and make them available to your full time and benefits-eligible part-time employees. You are the primary and sometimes the only way an employee has of learning about this opportunity. Please do what you can to pass on the information.

Scholarship funds are limited. Each year, most of the funds contributed by the Archdiocese are awarded to previous scholarship recipients who are continuing their studies. Last year we awarded 3 new scholarships. Depending on the number of awardees who will be continuing their studies in the coming year, we anticipate approximately 5 new scholarships for 2018–2019.

To ensure the continued equitable distribution of scholarship funds, individual awards are capped at \$3,000 per year. The scholarship is renewable until the awardee completes the course of study.

Thank you for your assistance in distributing these materials and please contact our office if you have any questions. May God continue to bless you and your work in the service of the Lord and the people of the Archdiocese of Chicago.

Sincerely



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